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| **نام درس: فنون یادگیری** |
| **شرح درس** | **جلسه** |
| *What are study skills*: English as your language of instruction; Your place of study; your time of study; eight important point to keep in mind for designing weekly class schedule; *Exercises* | 1 |
| *How to use an English dictionary (1)*: The “authority” of a dictionary; British and American English; desk dictionaries; dictionaries to avoid; nine things that a dictionary will tell you; *Exercises* | 2 |
| *How to use an English dictionary (2)*: Finding words quickly;six pelling rules; common spelling problems; syllable divisions; *Exercises* | 3 |
| *How to use an English dictionary (3)*: Pronunciation; pronunciation differences; pronunciation key; syllable stress; *Powerpoint* for English sounds (live); *pronunciation Exercises* | 4 |
| *How to use an English dictionary (4)*: Words; definition of words; Idioms; History of words (etymology); words from persons and places; restrictive or usage labels; Foreign words and phrases; persons and places; *Dictionary Exercises* | 5 |
| *Learning the vocabulary of English (1)*: word formation: stems, suffixes, prefixes; common suffixed in English; making verbs into nouns; makinf adjectives into nouns;making nouns into asdjectives; making verbs into adjectives; making nouns and adjectives into verbs; *Exercises* | 6 |
| *Learning the vocabulary of English (2)*: present and past participles as adjectives; word stems; guessing meanings from context; recording and fixing the meaning of words; *Exercises* | 7 |
| ***Mid-term Examination (8 points)*** | 8 |
| *Writing an outline*:What isan outline and what is it for; how an outline is written; outling before writing; main ideas and supporting details; a topic ans a sentence outline; *Exercises*  | 9 |
| *Improving your reading (1)*:reading speed and comprehension; recognizing paragraph patterns while reading; paragraphs of description, comparison, analogy, and definition; *Exercises* | 10 |
| *Improving your reading (2)*: references and connectives; types of connectives (signalling *contrast*; *addition; etc.*); Types of reading (*skimming*; *scanning*; *etc*);aids to reading; *Exercises* | 11 |
| *Making good notes*: the form of notes; notebooks;making notes; lecture notes; note-making cues; *Exercises* | 12 |
| *Using a liberary*: the card catalog; using card catalog efficiently; types reference works (*encyclopedias*, *yearbooks*, *etc*); periodicals; visiting a library and its different sections; *Exercises* | 13 |
| *Test taking*: effective studying; study strategies; multiple-choice/ true or fals/essay questions; strategies for answering questions; the day of the test; dealing with stress; managing stress | 14 |
| *Critical analytical thinking*: critical thinking when reading; critical thinking when writing; critical analytical writing vs. descriptive writing; *Exercises* | 15 |
| *E-learning, technology, and personalized learning*: Using computer for effective study; what computer skills do I need; making the most of the internet; searching online; E-leaning and personalized learning; *practical exercises* | 16 |
| ***Final Examination (8 points)*** | 17 |
| ***Term grade= 8 (mid)+8 (final)+ 2 (class participation)+ 2 (doing the exercises at home)= 20*** | 18 |